**Kitchen Assistant**

Laughlin Memorial Chapel is seeking a part-time kitchen assistant. Laughlin Chapel provides free afterschool and summer programs for children. The program operates approximately 40 weeks out of the year. The afterschool program is held Monday – Thursday, 3:00 – 6:00. The summer program operates Monday – Friday, 8:30 am to 3:00 pm. There are no weekend or evening hours.

Hiring now for the afterschool program, which begins September 13.

Pay: minimum wage or above, depending on experience and qualifications.

General Duties: under the supervision of the Kitchen Coordinator, the kitchen assistant is responsible for cleaning and sanitizing for the meal service, including trays, silverware, cooking equipment, eating and prep surfaces; helping to prepare and serve meals; and other duties to ensure that meal service is efficient, pleasant, and safe.

Qualifications

* Some experience in food service is preferred.
* Interest in food service and in understanding the required meal pattern for USDA reimbursed meals.
* Ability to work cooperatively with others.
* Welcoming, respectful, and helpful attitude with children.
* Reliability.
* Valid driver’s license.
* Ability to lift/move up to 40 lbs.
* Food handlers certification or willingness to obtain certification (certification and training time will be paid).

For more information contact:

Martha Wright at 304-232-2630 or at [director@laughlinmemorialchapel.org](mailto:director@laughlinmemorialchapel.org).

References are required. Employees are subject to a criminal background check. Laughlin Chapel is an equal opportunity employer.